



Jarvie Plant Ltd	Health & Safety Manual	Section 23
ENVIRONMENTAL POLICY		
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Approved :	Print Name: Gordon Jarvie	Date: 19 June 2007

Environmental Management Policy Statement (2007)

We are committed to the continuous improvement of our environmental performance, as part of our overall goal of implementing the principles of sustainable development in all areas of our work. Our aim is to ensure that environmental objectives are integrated into relevant business objectives in a cost-effective manner.

We recognise that many of our activities have some impact on the environment. Jarvie Plant Ltd aim to conduct our business and operations to reflect best environmental practice. We aim to implement an environmental management system appropriate to the location, scale and nature of our activities to demonstrate our commitment to the Greening Government Initiative and A better quality of life, the Government's sustainable development strategy. Specifically, we will:

- strive to meet, and where appropriate exceed, all relevant UK, European and international environmental legislation and regulatory codes of practice;
- review all of our activities, operations and procedures to identify, quantify and evaluate their environmental impact and set priorities for addressing these;
- minimise any negative environmental effects caused by our operations and activities, use energy and natural non-renewable resources efficiently and minimise waste and pollution;
- take account of Government policy and best practice on target setting and reporting and benchmark our performance against other similar organisations to ourselves;
- set and achieve measurable targets for key performance criteria such as energy, transport, emissions, waste and water in order to monitor and be able to report on our environmental performance against an agreed baseline;
- purchase, wherever possible, environmentally-friendly goods and services and influence our suppliers and contractors to ensure that goods and services procured support our environmental policy;
- establish recycling schemes for all appropriate waste in our Depots & offices;
- take measures to increase staff awareness of our environmental performance and individual environmental responsibilities, and ensure that environmental management is included within our staff induction and training programmes;
- review and revise our environmental statement every three years;

One of the key elements in the management of environmental issues within Jarvie Plant Ltd is the development of an environmental action plan. This sets out a number of key Objectives and Targets (shown below) that are intended to bring about improvements in environmental performance and minimise the potential for enforcement action by the Regulatory Authorities, in accordance with the requirements of Jarvie Plant Ltd safety management system.

Progress against the stated Objectives and Targets outlined in the plan will be monitored and assessed by the Management Safety Committee (MSC) on a regular basis in accordance with the management system review requirements.

Objective	Target
<p>Environmental Risk</p> <p>Identify potential areas of environmental non-compliance to minimise possibility of enforcement action by Regulatory Authorities.</p>	<p>Develop Environmental Audit Protocols and Audit Programme. (SHEQ)</p> <p>Carry out Environmental Audits of the five Depots to co-ordinate with the Health and safety Inspection programme. (Managers/SHEQ)</p> <p>Report back to Departments and develop improvement strategy to implement any changes necessary to address any issues of concern identified. (Managers)</p>
<p>Recycling Schemes</p> <p>Reduce the amount of waste being sent to landfill.</p>	<p>Maintain existing recycling schemes for office paper. (Managers)</p> <p>Establish disposal system for fluorescent tubes. (SHEQ)</p> <p>Establish and maintain improved recycling facilities for other recyclable materials including: paper, cardboard, glass, photocopier printer or fax cartridges, aluminium, mobile telephones, tyres. (Managers/SHEQ)</p> <ul style="list-style-type: none"> • Boxes in kitchen for used print cartridges and small batteries. • Waste paper contract signed with 3rd party for uplift of paper/cardboard waste. • Tyre recycling scheme with 3rd party signed. <p>Reduce the quantity of Telephone Directories (BT and Yellow Pages) through awareness-raising initiatives and promotion of web-based alternatives. (Managers)</p> <p>Develop and implement awareness programme to promote waste minimisation and encourage recycling. (Managers)</p>

	Establish a baseline for waste arising to assist with the development of waste minimisation plans and enable the effects of any improvements to be assessed. (Managers/SHEQ)
<p>Hazardous Waste</p> <p>Ensure that hazardous wastes are disposed of in accordance with legal requirements.</p>	Establish scheme for recycling/disposal of electrical goods (including computers) as a result of changes in legislation resulting from the Waste Electrical & Electronic Equipment (WEEE) and Hazardous Waste Regulations.
<p>Energy</p> <p>Reduce the use of fossil fuels and emissions of carbon dioxide.</p>	Ensure that unnecessary office/depot electricity usage is monitored and reduced. (Managers)
<p>Water</p> <p>To reduce the use of water.</p>	Hold water consumption at current levels against a continuing growth in the costs associated with water purchase price. (Managers)
<p>Paper</p> <p>To reduce the environmental impact due to the use of paper.</p>	<p>Provide information to enable Depots/Departments to make informed decisions about the use of recycled paper and paper from sustainably managed forests. (Managers)</p> <p>Liaise with purchasers over the availability and price of recycled paper from preferred suppliers. (Stores Purchasing)</p> <p>Establish current usage of recycled paper. (SHEQ)</p> <p>Establish a “reuse” policy for printer paper. (Managers)</p> <p>Implement procedures to double the amount of recycled paper by 2008. (Managers)</p>
<p>Management of Environmental Issues</p> <p>Strengthen the management of environmental issues within Jarvie Plant Ltd depots.</p>	Develop the production of a Jarvie Plant Ltd environmental report as part of the annual HES Annual Report (SHEQ)

<p>Environmental Awareness</p> <p>Increase awareness of environmental issues by Jarvie Plant Ltd staff.</p>	<p>Increase levels of engagement with Departmental Managers/Supervisors. (SHEQ)</p> <p>Make presentations on environmental issues annually at the regular monthly Team Meetings. (Managers/SHEQ)</p> <p>Improve general awareness on other environmental issues, e.g. waste minimisation, newsletter items on waste control. (SHEQ)</p>
<p>Purchasing</p> <p>Minimise environmental impact due to materials and services used by the Jarvie Plant Ltd.</p>	<p>Liaise with Stores Office to incorporate sustainability criteria into revised Purchasing Strategy. (Managers/SHEQ)</p>
<p>Environmental Monitoring</p> <p>Maintain Jarvie Plant Ltd depots in an environmentally sensitive way.</p>	<p>Establish and maintain an environmental monitoring programme to monitor the condition of depots, minimise the potential for enforcement action due to non-compliance, and to monitor progress of the environmental action plan. (Managers/SHEQ)</p>
<p>Environmental Policy and action plan</p> <p>Review</p>	<p>This environmental policy and action plan shall be formally reviewed during April 2010, (MSC) but will be subject to continual quality appraisal. (SHEQ))</p>